

# Interfaith Hospitality Network\* VOLUNTEER LOG

(\*program of Family Promise of Greater Indianapolis)

Total hours for this week: \_\_\_\_\_

Hosting Congregation Name \_\_\_\_\_ Week of \_\_\_\_\_

ALL congregational volunteers should sign in and out.

Date	First & Last Name of Volunteer	Volunteer Email Address (to receive Family Promise updates)	Activity/Task (set up, clean up, prepared dinner, overnight host, van driver, laundry, etc.)	Time IN	Time OUT	Total # of hours
Example row: 7/16/17	Jonathan Smith	jonsmith5@yahoo.com	Meal prep, served & cleaned up meal	4:15 pm	8:00 pm	3.75
<b>TOTAL HOURS FOR PAGE:</b>						

**Instructions for Coordinators:** Print this sheet front & back; use additional sheets as necessary. Return completed forms to Carmela Rosner by email/mail/fax to Day Center (carmela@fpgi.org/1850 N. Arsenal Ave, Indianapolis, IN 46218/fax: 317-261-6308). Please log ALL volunteer time. Thanks!